

**COMMUNITY DEVELOPMENT BLOCK GRANT  
HOME INVESTMENT PARTNERSHIP  
PROGRAMS**



**CITY OF ALTOONA  
PENNSYLVANIA**

**THIRD ANNUAL ACTION PLAN  
PROGRAM YEAR 2017  
JULY 1, 2017 – JUNE 30, 2018**

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Altoona, Pennsylvania is an entitlement community receiving federal formula grants from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and the Home Investment Partnership Program (HOME). The Fiscal Year 2017 Annual Action Plan represents the third year of the City's 5-Year Consolidated Plan for the Fiscal Years 2015-2019 as adopted by Altoona City Council and approved by HUD. These programs provide funding to the community to carry out a wide range of activities directed towards providing decent, safe and sanitary housing, a suitable living environment, and expanded economic opportunities primarily for low and moderate income persons.

The FY2017 Annual Action Plan outlines proposed housing and community development objectives, activities, and budgets in the City of Altoona. The plan includes information regarding federal, state and local funding sources, a description of each activity to be implemented, and other actions that the City will take to address barriers to affordable housing, support anti-poverty strategies, and facilitate fair housing.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Housing Objective: Improve the quality of the housing stock in the community and increase the supply of affordable, decent, safe, accessible, and sanitary housing for homeowners, renters and homebuyers through housing rehabilitation, construction, counseling and promoting fair housing. **2017**

**Outcome: Rehab 18 Housing Units**

Homeless Objective: Housing opportunities and services for homeless persons and persons at-risk of becoming homeless by encouraging local agencies to apply for funds to expand their operation and support services by creating additional units for emergency shelter, transitional housing, permanent supportive housing and the development of housing for the homeless and disabled. Also the support of social services, programs, and facilities for the elderly, persons with disabilities and persons with other special needs. Continued cooperation and participation in the planning efforts with the CoC. **2017**

**Outcome: Three of Altoona's homeless providers projecting services to 302 persons to help the homeless and/or prevent homelessness.**

Community Development Objective: Need to improve community facilities, infrastructure, public services and the quality of life in the City. This can be accomplished by rehabilitation or new construction to improve physical, visual and accessibility of public facilities. Improve and increase public safety, programs for youth, the elderly and the disabled, including recreation programs, city services, and social services. Increase neighborhood policing, code enforcement and the demolition and clearance of dilapidated buildings throughout the City. **2017 Outcome: 27,480 people-demolition of 15 properties.**

Economic Development Objective: Increase employment, self-sufficiency, educational training and empowerment for the residents of Altoona by supporting and encouraging non-profits, for-profits, and gov't agencies to create new jobs, retention of jobs, and job training. Encourage business and commercial growth through expansion and new development. Plan and promote the development and redevelopment of vacant commercial and industrial site in the City. **2017 Outcome: No economic development related projects were submitted for this program year, the City followed its Con Plan encouraging redevelopment in concert with its economic development agencies: the Greater Altoona Economic Development Corporation and Altoona Bl. Co. Dev. Corp. (ABCD Corp) These cooperative marketing and financing efforts were successful. In 2016, 8 economic development projects were completed in the City through GAEDC/ABCD Corp., half of the economic development projects completed in all of Blair County. Together, these 8 City projects totaled \$27 million in investment, 35% of the total investment in the entire County. Sixty eight jobs were created in the City by these projects, and sixty nine jobs were retained (54% and 63% of the County total respectively). These new or retained jobs are critical to raising incomes and reducing poverty in our community. We will continue to work with GAEDC and ABCD Corp. to market and finance economic development in our area, and will continue to seek CDBG projects that will help this goal.**

Administration, Planning and Management Objective: Continued planning, administration, management, and oversight of federal, state and local funded programs. Provide planning services for special studies, environmental clearance, fair housing, and compliance with all federal, state and local laws and regulations. **2017 Outcome: Continued administration, management and oversight of the City's CDBG and HOME Programs. The City is also updating their Zoning, Subdivision and Land Development Ordinances to do amongst other things, be in compliance with the AI.**

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Altoona has a good performance record and regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER) and is submitted within ninety (90) days after the end of the reporting program year.

Currently in the 2016 Program Year, the City of Altoona expended 83.67% of its CDBG funds to benefit low and moderate income persons and households. The City expended 11.011% of its funds on public service activities, which is below the statutory maximum of 15%. The City expended 12.242% of its funds on Planning and Administration, which is below the statutory maximum of 20% and 16.330% in slum/blight activities, which is below the 30% maximum. The City is also in compliance with the required 1.5 maximum drawdown ratio.

The HOME Program is being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The City was not required to provide a match for FY 2016 HOME funds because the City satisfied the distressed criteria for participating jurisdictions in accordance with HOME Program regulations. The City has also met the 15% Community Housing Development Organization (CHDO) requirement.

The City of Altoona has chosen its projects based on the priorities and goals established in the current 5-year Consolidated Plan. The accomplishments reported below are from the first two years of this plan, but will be adjusted with the completion of the 2016 Program Year.

#### **HOUSING:**

- Rehabilitation of 15 owner-occupied units and 152 rental units

#### **COMMUNITY DEVELOPMENT:**

- Installation of 281 streetlights in low/moderate income areas of the City serving 16,835 people
- Street Reconstruction in low/mod areas of the City serving 15,815 people
- New concrete curb, sidewalk and roadway restoration, along with with tree improvements in low/mod area serving 260 people
- Demolished 29 dilapidated structures and the safeguarding of 2 of those structures before demolition occurred
- Providing housing code enforcement on 1,296 unduplicated structures in low/mod areas of the City
- Continued to provide crime awareness/prevention in the designated low/mod areas of the City and a low/mod housing development serving 33,890 people
- Refurbished two outdoor playgrounds located in low/mod areas of the City serving 15,870

#### **ECONOMIC DEVELOPMENT:**

- The City has not received any applications for funding under this goal for the first two years of the consolidated plan



## **ADMINISTRATION, PLANNING AND MANAGEMENT:**

- Promotion of fair housing through outreach services and continued oversight and management of all CDBG and HOME Programs. The City Community Development staff is also currently conducting a housing condition survey in the low/moderate income areas of the City.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Altoona, in compliance with the Citizen's Participation Plan, advertised the schedule for preparing the 2017 Annual Plan and review of the 5-Year Consolidated Plan in the local newspaper (Altoona Mirror) on January 25, 2017. The City also advertised on the Public Access Channel starting January 25, 2017 and on the City's Web Site. Contact was made with 5 radio stations to promote public participation in the hearings and emails were sent to 38 non-profit agencies, 20 churches, 10 City Directors and 7 Elected Officials.

Two public hearings were held on February 8, 2017 and April 12, 2017 to provide information on the 2015-2019 Consolidated Plan and 2017 Annual Plan process and to accept comments on identified community needs, programs and projects. Copies of the public hearing minutes are attached. The proposed list of projects for Program Year 2017 were displayed for a 30 day comment period in the local newspaper on April 5, 2017, copies of the draft 2017 Annual Plan were displayed at the Altoona Area Public Library, Altoona Housing Authority, City's Clerk's Office and the Department of Community Development. The City also posted all information on the City's Web Page and public access channel before Council's proposed adoption for May 10, 2017. Due to the delay in receiving the 2017 allocation amounts, the advertisement, public access announcement and the City's Web that displayed the proposed projects for the city participation process included a statement as follows: "If the City of Altoona receives more or less than the proposed amount, the difference will be added to or deducted from the Single Family Homeowner Rehabilitation Program".

On June 14, 2017 actual allocation amounts for PY 2017 CDBG and HOME Programs were received. The City of Altoona advertised a revised list of proposed projects due to a change from the original advertisement's statement and new City Council adoption date. The revised list of proposed projects was available for review on the City's Web page, local newspaper, Altoona Housing Authority, Altoona Public Library, City Clerk's Office and the Community Development Department for a 14 day public comment period starting June 20, 2017 and City Council adopted the PY2017 Action Plan at the July 12, 2017 City Council meeting.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Altoona held two public hearings for the development of the 2017 Annual Plan. Both hearings were held in a venue that is accessible for persons with disabilities. The Community Development Director, Assistant Director, CDBG Manager, City Manager, Mayor, Councilman, news media and two (2) individuals from the public were in attendance at the 1st public hearing. Only staff and the news media were present for the 2nd public hearing. At each hearing an explanation of the purpose was given to the attendees along with handouts regarding both the CDBG and HOME Programs.

Comments received from the public hearing participants:

General questions from the media were directed towards the people in attendance after the hearing was adjourned. No public comment was given at either hearing.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Not applicable due to no public comments submitted.

## **7. Summary**

The City of Altoona's followed its Citizen Participation Plan during the Program Year 2017 Annual Plan process.

## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	ALTOONA	Department of Community Development
CDBG Administrator	ALTOONA	Department of Community Development
HOME Administrator	ALTOONA	Department of Community Development

**Table 1 – Responsible Agencies**

### **Narrative (optional)**

The administering lead agency is the City of Altoona's Community Development Department for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. The Department of Community Development Director, Lee C. Slusser, reports directly to the Mayor and City Manager. The Community Development Department is responsible for preparing the Five Year Consolidated Plan, Annual Plans, Environmental Review Records (ERR's), the Consolidated Annual Performance Evaluation Report (CAPER), monitoring, pay requests, contracting, and oversight of the programs on a day to day basis. In addition, the City of Altoona has a private planning consulting firm available to assist the City on an as needed basis.

### **Consolidated Plan Public Contact Information**

Lee C. Slusser, AICP, Department of Community Development Director, City of Altoona, 1301 12th Street, Suite 400, Altoona, PA 16601, Phone (814)949-2470 Fax (814) 949-0372

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Altoona held a series of meetings with non-profits, local housing providers, social service agencies, community and economic development organizations, and City department directors. An online survey was created for stakeholders and residents to complete, which identified needs, gaps in the system, etc. Input from the meetings and survey were used in the development of specific strategies and priorities for the Five Year Plan.

Each year, as part of the CDBG and HOME applications process, local agencies/organizations are invited to submit proposals for CDBG and HOME grant eligible activities and to participate in the planning process through attending the public hearings or responding directly to the correspondence. A complete list of agencies contacted can be found in the Citizen Participation attachment.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Altoona works with the following agencies to enhance coordination:

- **Altoona Housing Authority** – Section 8 Housing Choice Vouchers and improvements to public housing communities.
- **Social Services Agencies** – funds to improve services to low and moderate income persons.
- **Housing Providers** – funds to rehabilitate and develop affordable housing and provide housing options for low and moderate income households.

Each year, as part of the CDBG and HOME application planning process, local agencies, and organization are invited to submit proposals for CDBG and HOME funds for eligible activities. These groups can participate in the planning process by attending the public hearings.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Central Regional Homeless Advisory Board Continuum of Care contains twenty-one (21) member counties: Lycoming, Clinton, Union, Columbia, North Cumberland, Centre, Snyder, Mifflin, Juniata, Perry, Cumberland, Adams, Lebanon, Cambria, Blair, Huntingdon, Franklin, Somerset, Bedford, Fulton and Montour. The City of Altoona is not a stand-alone CoC but rather is part of a 21 county CoC. Community Development Department staff are active participants in the Blair County LHOT (Local Housing Option Team) committee. The LHOT is comprised of persons from many agencies and

organizations throughout the county that deal with housing issues. These organizations include providers of health, mental health, drug and alcohol, social service, food, domestic abuse, veterans and homeless services. Sergio Carmona, Executive Director of Blair County Community Action Agency and Co-Chair of the South Central RHAB, is also one of the active participants of the Blair LHOT. In this dual role he represents the CoC on the Blair LHOT, which City Community Development Staff participate in and takes the input and views of the Blair LHOT back to the greater CoC.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Altoona's Community Development Department staff participate in the Blair County LHOT which is the local group that represents South Central RHAB to the CoC. Issues facing homeless person in Altoona are discussed at the LHOT meeting. These local needs are reported to the greater CoC. The Healthy Blair County Coalition conducts a regular Community Healthy Needs Assessment. While this needs assessment is not geared specifically toward homeless people it does address many of the health and mental health issues that are exhibited by the homeless population. The most recent version of this unsheltered homeless is conducted annually on the date prescribed by HUD.

The count from the most recent completed survey in 2015 indicated that there were 32 people in 26 families that were in emergency shelter, 114 people in 61 families that were in transitional housing and 3 people in 3 families that were unsheltered. There were 2 chronically unsheltered homeless individuals.

The CoC does not directly receive ESG funds. ESG funds for member counties and cities in the Eastern PA CoC are administered through the Pennsylvania Department of Community and Economic Development (DCED). DCED has developed a process for allocating funds, for evaluating program performance and involvement of ESG applicants



2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	<b>Agency/Group/Organization</b>	CENTRAL BLAIR RECREATION COMMISSION
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services-Education Regional organization Planning organization Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Central Blair Recreation and Park Commission submitted application for funding to upgrade a neighborhood park.
2	<b>Agency/Group/Organization</b>	Family Services, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Family Services, Inc., has been part of a task force originally looking to construct a new homeless shelter that is ADA accessible, but currently they are looking at acquiring a building and rehabilitating it to serve as a homeless shelter and central operating place in the City of Altoona. They did apply for funding this year but were not selected for funding.</p>
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### Identify any Agency Types not consulted and provide rationale for not consulting

The City of Altoona, Department of Community Development is the administrating agency for the CDBG and HOME programs. Close coordination is maintained with all City departments.

Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works with the Blair County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the county have good working relationships.

The Community Development staff has informed all local agencies/organizations of the City of Altoona regarding the Action Plan process inviting them to attend our public hearings, discuss their needs and submit applications for funding. Please refer to contact list undedr the "Citizen Participation Attachments".

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Blair County Community Action Agency	They are compatible
5-year plan	Altoona Housing Authority	They are compatible
Positively Altoona	Altoona Community Development Department	They are compatible

Table 3 – Other local / regional / federal planning efforts

### Narrative (optional)

Not applicable

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Altoona advertised in the local newspaper a schedule for the preparation of the 2017 HUD Annual Action Plan. The City also posts all information on the City of Altoona's website at [altoonapa.gov](http://altoonapa.gov) and the City's Public Access television channel. The city emailed City Directors and key staff, elected and public officials, housing agencies/organizations, homeless agencies and providers, social service agencies, fair housing organizations, economic development agencies, major employers and faith based institutions. In this email there were two attachments, a schedule of the process and an application to apply for funding.

A draft plan was put on display at the Altoona Area Public Library, Altoona Housing Authority, City Clerk's Office, Office of Community Development and posted on the City of Altoona's Website and City's Public Access Television Channel for a 30 day comment period. The proposed list of projects were advertised in the local newspaper along with information on the 2nd public hearing and the location of where the public could review the draft plan. With the actual PY 2017 allocation amounts received the city posted the revised plan at the same places as stated above for a 14 day public comment period. No comments were received from the public.

The goals set for this program year reflect the information received from the public hearings and was taken under consideration when reviewing the applications for funding to address the overall 5 year goals.

The City developed the 5 Year Consolidated Plan based on the input received from the public and stakeholders through interviews, public hearings, focus group meetings and a citizen's survey. The people and agencies involved in the ConPlan process were also contacted by email for our 2017 Action Plan Process.

Efforts made to broaden public participation - At the beginning of the process, staff reviewed, updated, and where possible, expanded our mailing list of individuals and organizations that were invited to participate. Being a small town, it is highly unlikely that any organizations were missed but individuals could be. But just in case, ads were run in the newspaper, on public access cable television, and on the City's website. The City of Altoona has recently hired a legislative aide to the Mayor's office and this individual has initiated a monthly newsletter that will allow us another outlet to inform individuals, agencies and organizations of our plan process.



## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
1	Public Hearing	Non-targeted/broad community	A total of 13 people were in attendance for the two public hearings held	The City of Altoona held two public hearings for the development of the 2017 Annual Plan. See Executive Summary #5 "Summary of public comments"	Not applicable due to no comments received	
2	Internet Outreach	Non-targeted/broad community	Information was emailed to Faith-based Institutions, City Departments, Elected and Public Officials, Housing Agencies/Organizations, Fair Housing Organizations, Homeless Agencies and Providers, Social Service Agencies and Economic Development Agencies.	A total of 12 applications were received for CDBG and HOME funds.	N/A	
3	Newspaper Ad	Non-targeted/broad community	Several requests for program applications	No comments received directly from the newspaper advertisement.	N/A	
4	Public Access Channel (Television)	Non-targeted/broad community	One call received inquiring about the types of eligible projects.	N/A	N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

**Introduction** The City of Altoona receives an entitlement grant from the Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,427,987	162,000	0	1,589,987	2,152,980
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	193,540	0	0	193,540	294,116

Table 5 - Expected Resources – Priority Table



**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Altoona will work with the Altoona Housing Authority on projects to upgrade the Altoona Housing Authority's housing stock. The City match requirement for the HOME Program has been waived due to the distressed status of the City of Altoona.

**STATE PROGRAMS**

The Pennsylvania Housing Finance Agency (PHFA) provides loans and grants under the Penn Homes Program for development of rental housing and administers the Low Income Housing Tax Credit (LIHTC) Program for the Commonwealth of Pennsylvania.

The Pennsylvania Department of Community and Economic Development (DCED) administers several programs related to affordable housing. The Housing and Community Development (HCD) Program provides loans and grants for acquisition and development for low and moderate income persons.

Pennsylvania Department of Conservation and Natural Resources funds have been and will be used to leverage CDBG funds for streetscape and tree planting projects.

**PRIVATE RESOURCES**

Private investment, in the form of cash equity, private mortgage and other financing that may be available for housing. These resources can take many forms and may even be raised through obtaining either the Low Income Housing Tax Credits or an historic tax credit. Qualifying all of the activities of the private market far exceed the scope of the Consolidated Plan. The City also provides an ongoing 50% matching funds through its HOME program for private landlords to upgrade or rehabilitate housing units that are rented to low income families and individuals.

**LOCAL RESOURCES**

Operation "Our Town" a local philanthropy often contributes funds to the Altoona Law Enforcement Community to assist in dealing with the illegal drug trade issues. The City also utilizes HUD funds to operate the Altoona Police Bike Patrol, which plays a big role in curtailing the illegal drug trade. City capital planning and general funds are used to leverage federal funds for various public works projects, including street reconstruction, streetscaping, code/zoning enforcement, planning and policing. Approximately 20,000 per year is budgeted for the Shade Tree Commission, which plants and maintains trees that compliment CDBG funded streetscaping projects.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Altoona assists in providing land and infrastructure improvements to the local chapter of Habitat for Humanity, when requested, to construct housing to serve low-to-moderate income families.

### **Discussion**

The City of Altoona will continue to use a variety of funds to address and accomplish the goals established in this Consolidated Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HS-1 Housing Rehabilitation	2015	2019	Affordable Housing	Citywide	Housing Priority	CDBG: \$346,941 HOME: \$174,186	Rental units rehabilitated: 58 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit
2	CD-1 Community Facilities	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$332,173	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3595 Persons Assisted
3	CD-4 Public Safety	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$235,337	Public service activities other than Low/Moderate Income Housing Benefit: 15529 Persons Assisted
4	CD-5 Code Enforcement	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$67,700	Housing Code Enforcement/Foreclosed Property Care: 400 Household Housing Unit
5	CD-6 Slum and Blight	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$306,173	Buildings Demolished: 15 Buildings
6	AM-1 Overall Coordination	2015	2019	Administration, Planning, and Management	Citywide	Administration, Planning, and Management Priority	CDBG: \$301,663 HOME: \$19,354	Other: 1 Other

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Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	HS-1 Housing Rehabilitation
	Goal Description	Increase the supply of affordable, decent, safe, accessible and sanitary housing through the rehabilitation of existing owner-occupied and rental housing stock in the City.
2	Goal Name	CD-1 Community Facilities
	Goal Description	Improve the City's public facilities and infrastructure through rehabilitation and new construction.
3	Goal Name	CD-4 Public Safety
	Goal Description	Continue neighborhood policing to reduce the incidences of crime and violations of public safety in low- and moderate-income areas.
4	Goal Name	CD-5 Code Enforcement
	Goal Description	Continue a systematic code enforcement program to ensure that the existing housing stock will be decent, safe, and sanitary.
5	Goal Name	CD-6 Slum and Blight
	Goal Description	Remove and eliminate slum and blighting conditions throughout the City through demolition and clearance.
6	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of federal, state and local funded programs.



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City of Altoona proposes to undertake the following activities with Program Year 2017 CDBG and HOME funds.

#### Projects

#	Project Name
1	Community Development Administration
2	Single Family Homeowner Rehabilitation
3	Safe Housing/Healthy Living
4	Blighted Property Program
5	Street Reconstruction
6	Neighborhood Police Patrol
7	HOME Program Administration
8	HOME Rental Rehabilitation
9	Woodrow Wilson Gardens Parking Lot Upgrade

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations and priorities were established by an online survey, stakeholder meetings, follow-up surveys from service providers, and public meeting during the 2015-19 Consolidated Plan. Obstacles to addressing underserved needs would be finding more federal resources to accomplish those activities and having local resources to pair with them to make successful projects.



## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Community Development Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AM-1 Overall Coordination
	<b>Needs Addressed</b>	Administration, Planning, and Management Priority
	<b>Funding</b>	CDBG: \$301,663
	<b>Description</b>	Operational budget for the Department of Community Development for general management, monitoring, coordination oversight and evaluation of projects within the Community Development Block Grant Program and monitoring of activities necessary for effective planning implementation such as update of the City's Comprehensive Plan. Also including fair housing activities eliminating housing discrimination through the promotion of fair housing using educational programs, monitoring, research and community involvement.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 46,320 people will benefit from this activity.
	<b>Location Description</b>	1301 12th Street, Suite 400, Altoona, PA 16601
	<b>Planned Activities</b>	The National Objective is Administration The HUD Matrix Code is 21A General Program Administration 570.206
2	<b>Project Name</b>	Single Family Homeowner Rehabilitation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-1 Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$346,941
	<b>Description</b>	Rehabilitation loans to low and moderate income homeowners. Funding for lead-based paint remediation to assist low/moderate income homeowners as part of the City's rehabilitation program.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 10 units will be rehabilitated occupied by low/moderate income families.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The National Objective is Low/Mod Housing, 570.208(a)(3)(i)(C) The HUD Matrix Code is 14A Rehab: Single-Unit Residential, 570.202
<b>3</b>	<b>Project Name</b>	Safe Housing/Healthy Living
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-5 Code Enforcement
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$67,700
	<b>Description</b>	In order to prevent slum and blight, daily routine inspections of low/moderate income areas of the City to identify and address property maintenance, housing violations, health-related violations, etc.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 8,655 people will benefit from this activity with 5,790 being low/moderate income or 66.90%.
	<b>Location Description</b>	The activity will take place in the following census tracts and block in the City of Altoona. C.T. 1003 BG 1; C.T. 1007 BG 1; C.T. 1014 BG 1; C.T. 1016 BG 1,2,3; C.T. 1017 BG 2,3; C.T. 1019 BG 1,2
<b>4</b>	<b>Planned Activities</b>	The National Objective is Low/Mod Area 570.208(a)(1)(i) The Matrix Code is 15, Code Enforcement, 570202(c)
	<b>Project Name</b>	Blighted Property Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-6 Slum and Blight
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$306,173
	<b>Description</b>	Prevention or elimination of spot blight through property acquisition, relocation, safeguarding, demolition and disposition activities.



	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 15 properties will be addressed.
	<b>Location Description</b>	This activity will take place citywide.
	<b>Planned Activities</b>	The National Objective is Slum/Blight 570.208(b)(2) The Matrix Code is 04, Clearance and Demolition, 570.201(d)
5	<b>Project Name</b>	Street Reconstruction
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-1 Community Facilities
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$332,173
	<b>Description</b>	Revitalize existing public roadways in low to moderate income areas within the City of Altoona. The project will benefit residents to the immediate area improved by providing safer and easier access to their place of residence and also provide a means to the City of Altoona to keep public roadways from deterioration. Specific locations will be advertised for public review prior to project initiation.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 4,410 people will benefit from this activity with 2,465 being low/moderate income or 55.90%.
	<b>Location Description</b>	This activity will take place in the low/moderate income primarily residential areas of the following census tract and block groups: C.T. 1003 BG 2; C.T. 1009 BG 2,3; C.T. 1017 BG 3
	<b>Planned Activities</b>	The National Objective is Low/Mod Area 570.208(a)(1)(i) The Matrix Code is 03K, Street Improvements, 570.201(c)
6	<b>Project Name</b>	Neighborhood Police Patrol
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-4 Public Safety
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$235,337

	<b>Description</b>	Community policing program in low/moderate income primarily residential neighborhoods of the City. Also providing service to the Evergreen Manors low/moderate income housing development.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 15,529 people will benefit from this activity with 9,409 being low/moderate income or 62% low/mod.
	<b>Location Description</b>	C.T. 1003 BG 2; C.T. 1004 BG 1; C.T. 1005 BG 2; C.T. 1007 BG 2,3; C.T. 1009 BG 2,3; C.T. 1014 BG 1; C.T. 1015 BG 3; C.T. 1016 BG 1,2; C.T. 1017 BG 2,3,4; C.T. 1018 BG 3; C.T. 1019 BG 1  Also at the Evergreen Manor Low/mod housing development at 5919 Evergreen Court
	<b>Planned Activities</b>	The National Objective is Low/Mod Area 570.208 (a)(1)(i)  The Matrix Code is 05I, Crime Awareness, 570.201(e)
7	<b>Project Name</b>	HOME Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AM-1 Overall Coordination
	<b>Needs Addressed</b>	Administration, Planning, and Management Priority
	<b>Funding</b>	HOME: \$19,354
	<b>Description</b>	Administration costs to provide for staffing to oversee HOME funded projects.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 46,320 individuals will benefit from this activity.
	<b>Location Description</b>	1301 12th Street, Suite 400, Altoona, PA 16601
8	<b>Planned Activities</b>	
	<b>Project Name</b>	HOME Rental Rehabilitation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-1 Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	HOME: \$129,600



	<b>Description</b>	Rental Rehabilitation program consisting of a 50/50 match. Units will be made available to income eligible tenants to comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units are eligible.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 8 housing units will benefit from this activity.
	<b>Location Description</b>	This activity will take place citywide.
	<b>Planned Activities</b>	The National Objective is 570.208(a)(3) The Matrix Code is 14B, Rehabilitation; Multi-Unit Residential, 570.202
9	<b>Project Name</b>	Woodrow Wilson Gardens Parking Lot Upgrade
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-1 Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	HOME: \$44,586
	<b>Description</b>	Upgrade the parking lot at the Woodrow Wilson Garden Housing Development. This would allow the housing development to continue to provide safe, decent and affordable housing to very low-income elderly households.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 50 housing units for very low income elderly will benefit from this activity.
	<b>Location Description</b>	509 Eveningtide Avenue, Altoona, PA 16602
	<b>Planned Activities</b>	The National Objective is 570.208(a)(3) The Matrix Code is 14B, Rehabilitation, Multi-Unit Residential, 570.202



## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The following information provides a profile of the population, age, and racial/ethnic composition of the City of Altoona. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2007-2011 American Community Survey 5 Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Altoona. The 5 year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

#### **Population:**

##### **Key points are:**

- Between 1980 and 2010, the population decreased by approximately 18.8%
- The City population was 46,662 in 2011.

#### **Age:**

##### **Key points are:**

- Median age in Altoona is 38.7 years old
- Youth under age 18 account for 23.6% of the population
- Seniors age 62 or over are 19.0% of the population

#### **Race/Ethnicity:**

##### **Composition from 2007-2011 American Community Survey Data:**

- 3.4% are Black or African American
- 94.1% are White
- 0.8% are Asian
- 0.3% Some Other Race
- 1.3% are Two or More Races
- 1.2% are Hispanic or Latino

#### **Income Profile:**

The Median Income for a family of four (4) in the Altoona, Pennsylvania HMFA is \$54,810 for 2015. The following is a summary of income statistics for the City of Altoona:

At the time of the 2007-2011 American Community Survey, median household income in the City of Altoona was

\$35,052 which was significantly lower than Blair County (\$43,243) and the Commonwealth of Pennsylvania (\$52,548).

- 36.8% of households have earnings received from Social Security income.
- 5.7% of households have earnings received from public assistance.
- 20.3% of households have earnings, received retirement income.
- 40.9% of female headed households were living in poverty.
- 28.4% of all youth under 18 years of age were living in poverty.

#### **Low/Mod Income Profile:**

The low- and moderate-income profile for City of Altoona is a measurement of the area's needs. The City of Altoona has an overall low- and moderate-income percentage of 44.82%.

#### **Economic Profile:**

The following illustrates the economic profile for the City of Altoona as of the 2007-2011 American Community Survey:

- 25.6% of the employed civilian population had occupations classified as management, business, science, and arts.
- 30.0% of the employed civilian population had occupations classified as sales and office.
- 20.7% were in the service sector.
- The education, health, and social service industry represented 26.8% of those employed.
- 12.5% of workers were considered in the government class.

According to the U.S. Labor Department, the preliminary unemployment rate for Altoona in December 2014 was 4.3% compared to a preliminary rate of 4.4% in Blair County, a preliminary rate of 5.0% for the Commonwealth of Pennsylvania in December, 2014, and a national unemployment rate of 5.6% in December 2014.

#### **Geographic Distribution**

Target Area	Percentage of Funds
Citywide	100

**Table 8 - Geographic Distribution**

#### **Rationale for the priorities for allocating investments geographically**

The City of Altoona is not only attempting to meet the needs of the community but also affirmatively further fair housing. It is essential to engage in not only community building activities and fund needed improvements in low and

moderate income areas but also to provide opportunities for residents to live in non-impacted areas.

## **Discussion**

Not Applicable

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Altoona will utilize the CDBG and HOME funds to rehabilitate affordable housing units. The one year goals for affordable housing in the City of Altoona for FY 2017 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	18
Special-Needs	0
Total	18

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	18
Acquisition of Existing Units	0
Total	18

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

The City of Altoona will undertake the following activities to address affordable housing:

CDBG-17-02 Single Family Homeowner Rehabilitation - the continued funding of citywide rehabilitation loans to low and moderate income homeowners. Funding for lead-based paint remediation to assist low/moderate income homeowners as part of the City's rehabilitation program.

HOME-17-08 HOME Rental Rehabilitation Program - This rehabilitation program consists of a 50/50 financial match. Units will be made available to income eligible tenants and comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units are eligible.

HOME-16-09 CHDO Project - Improved Dwellings for Altoona - Woodrow Wilson Gardens Parking Lot Upgrade for very low income elderly housing development.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Altoona Housing Authority is the public housing agency that serves the City of Altoona. The mission of the Housing Authority of the City of Altoona is to provide decent, safe and sanitary housing to the residents receiving assistance through the Public Housing and Section 8 Housing Choice Programs in an efficient and professional manner.

The Housing Authority owns and manages 536 units of public housing, of which 27 units are accessible. In addition, the Housing Authority administers 990 Housing Choice Vouchers. A total of 22 Enhanced Vouchers were under contract on March 15, 2016. In addition, the Altoona Housing Authority manages 33 Veterans Affairs Affordable Housing (VASH) Vouchers.

### **Actions planned during the next year to address the needs to public housing**

During FY 2017, the City of Altoona will continue to cooperate with the Altoona Housing Authority in meeting the needs of residents residing in low income housing. The Altoona Housing Authority's goals and objectives for this year are to continue to reduce public housing vacancies through collaboration efforts between management and maintenance to reach 99% occupancy. Increase level of landlord participation in Section 8 Voucher program through educational workshops. Maintain PHAS and SEMAP score with high-performance status. Customer service training for staff and resident customer satisfaction surveys to determine areas for improvement. Continuation of work with the City on code enforcement, fair housing workshops and work on expansion of home-ownership programs. Renovate and modernize public housing units through capital fund modernization. Dispose of scattered site public housing properties and utilize proceeds of sale to expand the Authority's Home Buyer program. Continue to work with Blair County Housing Authority in housing VASH participants within the City limits.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Altoona Housing Authority is improving public safety and crime prevention at its public housing communities by providing a full time Altoona Police Officer on site at the Fairview Hills Public Housing Development to provide a safe living environment for the residents.

A goal of the Altoona Housing Authority is to instill a sense of pride in their residents. The Housing Authority will continue its Neighborhood Watch Program in an effort to incorporate residents in increasing public safety within public housing communities. The Altoona Housing Authority wants to make their housing developments suitable places for families and children to reside.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not Applicable. The Altoona Housing Authority is designated as a "high performer".

**Discussion**

Not Applicable

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Altoona is a member of the Central Regional Homeless Advisory Board (RHAB) Continuum of Care-PA-509. The Central Regional Homeless Advisory Board Continuum of Care contains twenty-one (21) member counties: Lycoming, Clinton, Union, Columbia, North Cumberland, Centre, Snyder, Mifflin, Juniata, Perry, Cumberland, Adams, Lebanon, Cambria, Blair, Huntingdon, Franklin, Somerset, Bedford, Fulton and Montour.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The CoC annually funds a Supportive Services Only Program that is operated in Altoona/Blair County by the Blair County Community Action Agency. The grant provides \$105,966 to operate the program. Services are provided to both sheltered and unsheltered persons. During the most recently completed program year that ended on 09/30/2016 the program had 153 participants. All persons served are assessed to determine their individual needs.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Family Shelter in Altoona is operated by Family Services Inc. The annual budget to operate the shelter is \$218,369.00. During the program year of 2015-16 333 men, women and children were served for a total of 4,992 shelter days. 621 individuals were turned away. It is widely recognized in the community that there are insufficient shelter beds to meet the need. Family Services Inc. is working toward the development of a new shelter to provide 35-40 beds to address this unmet need.

Home Nursing Agency's (HNA) PATH (Projects in the Assistance in transition from Homelessness) is a case management program, with one full time staff person to assist residents of Blair County, 18 years or older, with an Axis I Mental Health diagnosis that are experiencing homelessness or at-risk of becoming homeless. HNA also has a Housing Assistance and Rental Program (HARP) working with residents who are 18 years with an Axis I Mental Health diagnosis and who meet the HUD definition of Homelessness. They work with private landlords in the community, practicing a housing first model. Their rent is based on their income, unless there is no income, then HNA agency picks up the cost in full. It is for single adults or families. Since July 1, 2016 they have served 127 homeless individuals.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The CoC annually funds three rapid re-housing programs that are operated in Altoona/Blair County by the Blair County Community Action Agency. Two serve the general public. The third program has a target sub-population of 18-25 year olds who have a mental or physical disability but are able to live independently. These three programs offer a variety of

supportive services to clients to assist them to acquire permanent housing. These services include; life skills, employment services, clothing, general case management, housing search, budget counseling etc. The two Rapid Re-Housing Programs (RRH) that serve the general public annually provides \$543,605 to operate the program. During the most recently completed program year that ended on 09/30/2016 these RRH programs served 108 participants. Of the persons who exited one of the program 83% exited into permanent housing and the other RRH program began operations during this program year, so none of the participants had exited the program as of 9/30/2016. The RRH Program that targets the sub-population annually provides \$181,668 to operate the program. During the most recently completed program year that ended on 09/30/2016 served 18 participants. Of the persons who exited the program 42% exited into permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

There are no specific programs designed to address individuals and families who are: being discharged from publicly funded institutions and systems of care. The Emergency Solutions Grant Program (ESG) has been operated to help low-income families from being homeless. Both the City of Altoona and Blair County operated the ESG Program in the past. One subcontractor (Blair County Community Action) used \$20,000.00 in ESG funds to provide Homeless Prevention Services to 13 families from becoming homeless between 10/01/2015 and 09/30/2016.

## **Discussion**

Activities to address housing and supportive services for persons who are not homeless but have other special needs -

The City's Land Use and Zoning Ordinances, Single Family Rehabilitation Program, Rental Rehabilitation Program, and the Woodrow Wilson Gardens Elderly Housing Project (CHDO Project) are each geared to provide as much accessible housing as possible, as accessible housing is a major need identified in both our consolidated plan and our analysis of impediments. We also work with the Blair County Community Action Agency, Family Services, Inc., Blair Senior Services, Skills of Central Pennsylvania, Home Nursing Agency and the Nehemiah Project to provide housing and supportive services for individuals with special needs. However, we didn't receive any applications that allowed us to more directly fund these agencies.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Altoona in its most recent Analysis of Impediments to Fair Housing Choice has identified the following changes to the City's Zoning Ordinances:

- Add under Title Three, Article 1, Section 101. Purpose, a new subsection titled, "Fostering Housing Choice and Affirmatively Furthering Fair Housing."
- Add a definition for, "Accessibility" and "Visibility" to the definition section of the Zoning Ordinance.

There are no known public policies in the City of Altoona that are barriers to affordable housing. The City Community Development monitors the following:

- Tax policies affecting land and other properties
- Land use controls
- Zoning Ordinance
- Building Code
- Fees and charges

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

### **Impediment 6: Public Policies**

The City's Zoning Ordinance needs additional definitions and provisions concerning Fair Housing.

**Goal:** The City Zoning Ordinance will affirmatively further fair housing.

**Strategies:** In order to meet this goal, the following activities and strategies should be undertaken:

- **6-A:** Add under Title Three, Article I, Section 101. Purpose, a new subsection titled, "Fostering Housing Choice and Affirmatively Furthering Fair Housing."
- **6-B:** Add a definition for, "Accessibility" and "Visitability" to the definition section of the Zoning Ordinance.

### **Discussion:**

The goal to add "Fostering Housing Choice and Affirmatively Furthering Fair Housing" and also adding the definition for "Accessibility" and "Visitability" to the City of Altoona's Zoning Ordinance,

has been introduced by Altoona City Council for adoption at the June 13, 2017 and will be adopted by Council on July 12, 2017.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Altoona has developed the following actions which addresses obstacles to meeting underserved needs, foster affordable housing, reduces lead-based hazards, reduces number of poverty families, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The primary action taken addressing obstacles to meeting underserved needs is identifying additional financial resources and leveraging funds with available state and local fund resources. An additional strategy for meeting unmet needs is to coordinate with other local services providing organizations so to minimize duplication of services and maximize collaborative efforts to meet identified needs. These are the primary strategies utilized in meeting unmet needs.

### **Actions planned to foster and maintain affordable housing**

With the limited CDBG and HOME funding available, the City intends to continue to increase its supply of affordable housing by rehabilitating homes for eligible homeowners and constructing new homes through its CHDO and Habitat for Humanity. Given the resources available, this will reduce, although not eliminate, barriers to affordable housing. Our support for code enforcement and policing services also helps preserve housing units, keeping them in the market and reducing prices. Our annual affordable housing goals are identified in the Executive Summary.

### **Actions planned to reduce lead-based paint hazards**

The City intends to reduce the number of housing units containing lead-based paint by 18 this year using CDBG (Single Family Homeowner Rehab Program) and HOME funds (Rental Rehabilitation Program).

### **Actions planned to reduce the number of poverty-level families**

Virtually all of the City's housing activities, programs, and projects are intended to benefit low and moderate income persons, and moreover, to reduce the number of poverty level families. One of the City's primary anti-poverty components of the CDBG Program is to provide safe and sanitary housing for the low and moderate income individuals residing in the City. Because two-thirds of City residents own their home, a high percentage in comparison with State and National figures, maintaining low to moderate income residents in their own home is a primary component of the City's antipoverty program. The City addresses this through its ongoing single family housing rehabilitation program. Providing safe and affordable housing opportunity for the low to moderate income population is a major deterrent to poverty.

### **Actions planned to develop institutional structure**

The Department is aware of a few minor gaps in delivery of services in Altoona. These gaps are not related to institutional capabilities, but rather insufficient funding of the services. The staff and agencies are aware of these areas

and are working with providers and agencies to develop appropriate solutions.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Altoona created the Altoona Housing Authority (AHA), a body independent of city government whose members are appointed for staggered terms of office by the Mayor with a concurring vote from Altoona City Council. This organizational relationship is determined by Pennsylvania law. The administrative activities of the agency are determined in accordance with Pennsylvania law and agency policy, including hiring, contracting and procurement. The relationships between the Altoona Housing Authority and the City of Altoona can be delineated by contract for specific projects. The City and the Housing Authority cooperate in providing police protection to the housing projects and provide funding assistance for specific housing projects. The City also reviews and concurs on capital improvements conducted by the AHA and provides annual inspections on rental units under the City's rental inspection program. The construction of new developments or the demolition or disposition of existing developments is within the exclusive purview of the Housing Authority, although the authority consults routinely with the City of Altoona on these matters.

### **Discussion:**

Not Applicable

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The City of Altoona receives an annual allocation of CDBG and HOME funds. Since the City receives these Federal allocations, the questions below have been completed as they are applicable. The City of Altoona anticipates that it will receive up to \$100,000 in program income from the repayment of Housing Rehabilitation Loans and \$62,000 from the Economic Development Loan Fund Program. These funds have been included in the FY 2017 Program Year Budget. There are no existing Program Income Funds that have been received and which have not been programmed.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	162,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>162,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	77.21%



**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Altoona does not anticipate the receipt of any additional program income funds prior to July 1, 2017 that has not yet been programmed.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

A. The housing must be single-family housing.

B. The housing must be modest housing as follows:

a. In the case of acquisition of newly constructed housing or standard housing, the housing has a purchase price for the type of single-family housing that does not exceed 95 percent of the median purchase price for the area, as established by HUD.

b. In the case of acquisition with rehabilitation, the housing has an estimated value after rehabilitation that does not exceed 95 percent of the median purchase price for the area, as established by HUD.

3. The housing must be acquired by a homebuyer whose family qualifies as a low-income family as determined by the HOME Investment Partnership Program and the housing must be the principal residence of the family throughout the period described in paragraph 4.
4. *Periods of affordability.* The HOME-assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that they trigger are described more fully in paragraph 5 (recapture) of this section.

Affordability requirements will be incorporated into lease-purchase agreements, lien agreements, and through deed restriction.

- If the homeownership assistance amount per-unit is under \$15,000, the minimum period of affordability is 5 years
- If the homeownership assistance amount per-unit is between \$15,000 and \$40,000, the minimum period of affordability is 10 years
- If the homeownership assistance amount per-unit is over \$40,000, the minimum period of affordability is 15 years

5. *Recapture.* The participating jurisdiction (PJ) recoups all or a portion of the HOME assistance to the homebuyers,

if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. The period of affordability is based upon the total amount of HOME funds subject to recapture. If the homebuyer or the homeowner breaches the terms and conditions for any reason, e.g. no longer occupies the property as his/her/their/ principal residence, the full amount of the subsidy is immediately due and payable.

- A. *Reduction during affordability period.* The PJ will reduce the HOME investment amount to be recaptured on a prorata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period at the following rate. Five (5) year period-1/60th per month, ten (10) year- 1/120th per month, fifteen (15) year-1/180th per month.
- B. *Shared net proceeds.* If the net proceeds are not sufficient to recapture the reduced amount of HOME investment as provided for in paragraph 5 (a) plus enable the homeowner to recover a “Fair Return on Investment”, the amount of the homeowner’s downpayment and any capital improvement investment made by the owner since purchase. The PJ may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally as set forth in the following mathematical formulas:

$$(\text{HOME Investment} / \text{HOME Investment} + \text{Homeowner Investment}) \times \text{Net Proceeds} = \text{HOME amount to be recaptured}$$

$$(\text{Homeowner Investment} / \text{HOME Investment} + \text{Homeowner Investment}) \times \text{Net Proceeds} = \text{Amount to homeowner}$$

- 6. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:
  - A. Amount subject to recapture. The HOME investment that is subject to recapture is based on the amount of HOME assistance that enabled the homebuyer to buy the dwelling unit. This includes any HOME assistance that reduced the purchase price from fair market value to an affordable price, but excludes the amount between the cost of producing the unit and the market value of the property (i.e. the development subsidy). If the HOME assistance is only used for the development subsidy and therefore not subject to recapture, a resale option must be developed and used.
  - B. In the event of the property changing title due to foreclosure, the City will not share any net proceeds from the sale. The City will retain any remaining net proceeds following payment of the first mortgage. The City shall have the right of first refusal to buy out the first mortgage from the primary lender in the event of foreclosure.
  - C. Upon any refinancing, sale or other disposition of the property following the affordability period, the loan provided by the City and the additional mortgage assistance loan, where applicable, shall become due and payable immediately. In the event that the lending institution mortgage is paid off in full, the

full amount of these loans shall become due and payable within ninety (90) days thereafter.

*Resale Provisions.* The resale policy is enforced through the use of a Restrictive Covenant signed by the homebuyer at closing. The Restrictive Covenant will specify:

1. the length of the affordability period (based on the dollar amount of HOME funds invested in the unit; either 5, 10, or 15 years);
  2. that the home remain the Buyer's principal residence throughout the affordability period; and
  3. the conditions and obligations of the Owner should the Owner wish to sell before the end of the affordability period, including:
    - A. Owner must contact the City of Altoona Planning and Community Development Department or its representative in writing if intending to sell the home prior to the end of the affordability period;
    - B. The subsequent purchaser must be low-income as defined by HOME, and occupy the home as his/her new purchaser's primary residence for the remaining years of the affordability period. (However, if the new purchaser receives direct assistance through a HOME-funded program, the affordability period will be re-set according to the amount of assistance provided); and
    - C. The sales price must be affordable to the subsequent purchaser; affordable is defined as limiting the Principal, Interest, Taxes and Insurance (PITI) amount to no more than 30% of the new purchaser's monthly income.
7. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
- HOME funds may be used to refinance existing debt of multi-family properties that were developed by locally based housing organizations and in which HOME funds are also being used for eligible rehabilitation costs, consistent with 24 CFR 92.206(b)(2), subject to meeting the following conditions:
1. Refinancing is necessary to permit or continue affordability under 24 CFR 92.252.
  2. The amount of HOME funds provided for refinancing costs cannot exceed 51% of the combined total cost for eligible rehabilitation costs and refinancing costs. The funds to be used for rehabilitation and refinancing may include sources other than HOME funds, but a minimum level of \$2,000 per unit of HOME funds must be used for eligible rehabilitation costs.
  3. Before providing HOME funds, the City shall review the management practices of the owner to ensure that disinvestment in the property has not occurred, that the long-term needs of the project can be met, and that the refinancing will help to ensure the affordability of the units to very low and low-income households over the period of affordability.

4. In its written approval of the HOME funds, the City shall specify that the new investment is being made to maintain current affordable units.
5. Refinancing will be limited to projects that have previously received an investment of public funds.
6. Refinancing of multi-family properties shall be eligible anywhere in the City of Altoona.
7. The minimum period of affordability for refinancing of multi-family properties shall be 15 years.
8. The HOME funds cannot be used to refinance multi-family loans made or insured by any other federal program, including CDBG funds.

*Fair Return on Investment.* The City of Altoona will administer its resale provisions by ensuring that the Owner receives a fair return on his/her investment and that the home will continue to be affordable to a specific range of incomes. Fair Return on Investment means the total homeowner investment which includes the total cash contribution plus the approved capital improvements credits as described below:

1. The amount of down payment;
2. The cost of any capital improvements, documented with receipts provided by the homeowner, including but not limited to:
  - a. Any additions to the home such as a bedroom, bathroom, or garage;
  - b. Replacement of heating, ventilation, and air conditioning systems;
  - c. Accessibility improvements such as bathroom modifications for disabled or elderly, installation of wheel chair ramps and grab bars, and any and all of which must have been paid for directly by the Owner and which were not installed through a federal, state, or locally-funded grant program; and
  - d. Outdoor improvements such as a new driveway, walkway, retaining wall, or fence.

NOTE: All capital improvements will be visually inspected to verify their existence.

3. The percentage of change as calculated by the Housing Price Index (HPI) Calculator of the Federal Housing Finance Agency. The HPI Calculator is currently located at [www.fhfa.gov](http://www.fhfa.gov) and projects what a given house purchased at a point in time would be worth today if it appreciated at the average appreciation rate of all homes in the area. The calculation shall be performed for the Altoona, PA Metropolitan Statistical Area.

*Affordability to a Range of Buyers.* The City will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 65 percent to no greater than 80 percent MFI.

Sales prices shall not be set such that the amount of Principal, Interest, Taxes and Insurance does not exceed 30 percent of the new Buyer's annual income. The affordable sales price shall not exceed the applicable Market Limit as established and provided by HUD for the Altoona area.



1. *Lease-purchase.* The lease-purchase agreement must be ratified within nine (9) months of the date of completion of construction or rehabilitation. The homebuyer must qualify as a low-income family at the time the lease-purchase agreement is signed. The homebuyer must provide completion certification of housing counseling training. The housing must be purchased by the homebuyer within thirty-six (36) months of signing. If the housing is not transferred to a homebuyer within this time frame the unit must be rented to an income eligible tenant in accordance with HOME affordability requirements for rental housing.
2. *Contract to purchase.* The sales contract must be ratified within nine (9) months of the date of completion of construction or rehabilitation. The homebuyer must qualify as a low-income family at the time the contract is signed. The homebuyer must provide completion certification of housing counseling training. If the housing is not transferred to a homebuyer within this time frame the unit must be rented to an income eligible tenant in accordance with HOME affordability requirements for rental housing.
3. Homeownership is defined as ownership in fee simple title or a 99-year leasehold interest in a one-to-four unit dwelling. The ownership interest may be subject only to the restrictions on mortgages, deeds of trust, or other liens or instruments securing debt on the property as approved by the PJ.
4. Underwriting and Market Analysis shall be conducted by the Subrecipient/Developer or homebuyer's financial lending institution and submitted to the City for review and approval.

## Attachments

City of Altoona, PA  
Program Year 2017  
Annual Action Plan



**Public Hearing Agendas  
Attendance Sheet  
Meeting Minutes**

## **AGENDA**

**1<sup>st</sup> Community Public Hearing  
City Hall Conference Room  
1301 12<sup>th</sup> Street, 4<sup>th</sup> Floor  
Wednesday, February 8, 2017  
5:00 p.m.**

- I. Welcome & Introduction**
- II. Purpose of Hearing**
- III. Define Consolidated Plan and Annual Plan – Power Point Presentation**

**2017 Estimated Annual Plan Allocations**

Community Development Block Grant (CDBG)	\$1,346,314
HOME Investment Partnership Program (HOME)	188,087
Total	\$1,534,401

- IV. Time Schedule for Submission of 2017 Annual Plan**
- V. Questions/Testimony and/or comments from the Public**
- VI. Closing Remarks**
- VII. Adjournment**



Community Development Block Grant  
HOME Investment Partnership Grant  
1<sup>st</sup> Community Public Hearing  
City Hall Conference Room  
Fourth Floor  
1301 12<sup>th</sup> Street  
Wednesday, February 8, 2017  
5:00 P.M.

NAME

AGENCY

TESTIMONY

Ren Adams Homeless Veterans Shelter

Michael Horne City Council

Howard Ermin SOHP

MARLA MARCINKO City of Altoona

Matt Pacifico City of Altoona

Bill Kibler Nursing

Mary Johnson Staff

Carl Fischer Staff

Lee Slusser Staff

Meeting Minutes  
City of Altoona  
1<sup>st</sup> Community Public Hearing  
Community Development Block Grant  
HOME Investment Partnership Grant  
City Hall Conference Room  
1301 12<sup>th</sup> Street, 4<sup>th</sup> Floor  
Wednesday, February 8, 2017  
5:00 P.M.

Lee Slusser, Director of the Community Development Department, opened the meeting and introduced Mary Johnson, CDBG Program Manager, and Carl Fischer, Deputy Director. He also introduced City Manager, Marla Marcinko, Mayor Matt Pacifico and Councilman Michael Haire. The purpose of the public hearing is for the preparation of the 2017 Housing and Community Development Annual Action Plan and review of the 2015-2019 Consolidated Plan. This hearing allows the citizens of the City of Altoona the opportunity to express their concerns and/or needs and also gives them an opportunity to apply for funding from the various programs. This process is necessary to comply with the City's Citizen Participation Plan by which citizens and citizen organizations of the community can become informed and take an active part in the development, implementation, and review of activities carried out by the City of Altoona under its Consolidated Plan.

Mrs. Johnson presented the CDBG Program requirements with the aid of a power point presentation. Mrs. Johnson explained the list of eligible and ineligible CDBG projects, and how they must meet one of the three national objectives. She also pointed out the budget spending caps for the CDBG Program, performance measurements, and the Consolidated Plan priorities, goals and objectives. She then went over the schedule for the 2017 Annual Plan process noting that this is the first of two public hearings scheduled for this process.

Mr. Fischer explained that the HOME Investment Partnership funds are allocated to local governments to strengthen public-private partnerships to provide affordable housing. It is a requirement of the HOME Program that 15% of the HOME allocation received must be given to the City's Community Housing Development Organization (CHDO) and 10% maximum is allowed for administration activities. Eligible HOME projects are rental rehabilitation, homeowner rehabilitation, first-time homebuyers and tenant based rental assistance.

Ms. Johnson explained that the Department of Housing and Urban Development has not released the 2017 funding amount and that we are currently working with estimated

entitlement amounts of 5% decrease from the 2016 allocation amounts. Allocation estimates are as follows:

CDBG:	\$1,346,314
HOME:	\$ 188,067
PROGRAM INCOME:	\$ 162,000

The meeting was then opened for public questions and comments. As there were no questions or comments, hearing was adjourned.

## **AGENDA**

**2<sup>nd</sup> Community Public Hearing  
City Hall Conference Room  
1301 12<sup>th</sup> Street, 4<sup>th</sup> Floor  
Wednesday, April 12, 2017  
5:00 p.m.**

- I. Welcome & Introduction
- II. Adoption Schedule
- III. Public Comment / Testimony on the Draft 2017 HCD Annual Action Plan and review of the 2015-2019 Consolidated Plan
- IV. 2017 Annual Plan Allocations -

Community Development Block Grant (CDBG)	\$1,346,314
Estimated Program Income	162,000
Total:	\$1,508,314
HOME Investment Partnership Program (HOME)	188,087
Grand Total:	\$1,696,401
- V. Adjournment





Meeting Minutes  
City of Altoona  
2<sup>nd</sup> Community Public Hearing  
Community Development Block Grant  
HOME Investment Partnership Grant  
City Hall Conference Room  
1301 12<sup>th</sup> Street, 4<sup>th</sup> Floor  
Wednesday, April 12, 2017  
5:00 P.M.

Mary Johnson, CDBG Program Manager, opened the meeting and introduced Lee Slusser, Director and Carl Fischer, Deputy Director, of the Department of Community Development. The purpose of the public hearing is to present and accept comment on the proposed 2017 Annual Plan and the review of the Consolidated Plan. This process is necessary to comply with the City's Citizen Participation Plan by which citizens and citizen organizations of the community can become informed and take an active part in the development, implementation, and review of activities carried out by the City of Altoona under its Consolidated Plan.

Mrs. Johnson provided handouts for tonight's hearing showing the 2017 Proposed List of Project, the "Draft" 2017 Annual Action Plan, the schedule for preparing and submitting the Annual Plan, available HUD program information, program income limits, and Mayor and City Council information.

The meeting was then opened for public questions and comments. The only attendee other than staff was Bill Kibler from the Altoona Mirror.

Mr. Kibler asked about the projects to be funded with the 2017 entitlements, the amounts the City was expecting to receive, and projects that the City has funded in previous years.

As there was no further public comment, the hearing was adjourned.

City of Altoona, PA

**Program Year 2017**

**Annual Action Plan**



## **Newspaper Ads**

## PUBLIC NOTICE

The City of Altoona has established the following schedule for community participation in the development of the City's 2017 CDBG/HOME Annual Plan and the review of the 5-Year HUD Consolidated Plan. The Annual Plan is the 1-year Housing and Community Development Program containing projects that will be funded by Community Development Block Grant (CDBG) and HOME Investment Partnership funding from the U.S. Department of Housing and Urban Development (HUD). The 5-Year Plan is a community planning document containing housing and community development needs that have been identified in Altoona, a 5-year strategy for addressing those needs and the Annual Plan. The 2017 Annual Plan will address funding for the period of July 1, 2017 to June 30, 2018. The 5-Year Plan was established for the period of 2015 through 2019.

Altoona Mirror ■ Page A5

### City of Altoona Schedule for Preparing the 2017 Annual Plan and The 5-year HUD Consolidated Plan

Wednesday, February 8, 2017 5:00 p.m. City Hall Conference Room 1301 12th Street, 4th Floor	1st Community Public Hearing – To provide information on the Consolidated Plan, the 2017 Annual Plan and eligible activities and to accept comments on identified community needs, programs and projects.
Friday, March 10, 2017	Deadline for submission of applications for the 2017 projects.
Wednesday, April 5, 2017	Anticipated date of City publication of proposed 2017 Annual Plan and the 2015-2019 Consolidated Plan. Note: Date of publication begins mandatory 30-day public comment period before action can be taken.
Wednesday, April 12, 2017 5:00 p.m. City Hall Conference Room 1301 12th Street, 4th Floor	2nd Community Public Hearing – To present and accept comment on the proposed 2017 Annual Plan and the Consolidated Plan.
Wednesday, May 10, 2017 7:00 p.m. Altoona Training Facilities and Council Chambers 1320 Washington Avenue	Anticipated date for City Council to present the finalized 2017 Annual Plan, accept final comments, and adopt Annual Plan.
Monday, May 15, 2017	Submit 2017 Annual Plan to HUD

Wednesday, January 25, 2017

The City encourages participation on housing and community development needs prior to preparation/update of the 5-Year HUD Consolidated Plan and Annual Plan by all citizens, organizations and other interested parties. Participation and involvement is especially recommended for lower income residents and residents of community development and urban renewal areas. The City will provide, upon request, technical assistance to citizens and citizen organizations that represent persons of low and moderate income. Assistance may include special informational meetings, meetings with technical advisors, requested information, assistance with preparing a project request and completing the application form or any such assistance necessary to aid in understanding and participation. Citizens who wish to review information obtained by the City for the development of the 5-Year HUD Consolidated Plan or Annual Plan may do so by contacting the City. Meetings held to develop or discuss the documents are open to the public pursuant to the Pennsylvania Sunshine Act and citizens may attend or request a copy of the summary of a meeting. If you are unable to attend the community public hearings and wish to comment, or if you wish to obtain a project application form, please contact the City, at the address or phone numbers shown below, for assistance. Comments can be made at any time, in person, by phone, FAX or mail. Project requests must be submitted in writing using the City's application form which can be found on the City's Web Site at [altoonapa.gov](http://altoonapa.gov) and must be submitted by Friday, March 10, 2017.

All meetings are held in locations that are accessible to persons with disabilities. Upon request, the City of Altoona will accommodate the needs of participants with hearing or visual impairments and non-English speaking participants who identify those needs in advance. Information will be made available upon request in large print, on audio tape or in Braille. Please contact the City at the address or phone numbers shown below. A Consolidated Annual Performance and Evaluation Report (CAPER) is prepared by the City after the close of each program year. The 2016 CAPER will be available for review no later than August 29, 2017, for a 30-day comment period and a public hearing before filing with HUD. The CAPERs are available for review upon request. Citizens who would like to file a complaint about the Consolidated Plan, Annual Plan or CAPER Report should submit their complaint in writing to the City at the address shown below. The City will respond to all written complaints within 15 days, when practicable. Citizens may also file complaints with HUD at: U.S. Department of Housing and Urban Development, Moorehead Federal Building, 1000 Liberty Avenue, Pittsburgh, PA 15222-2515, to the attention of Mr. John Tolbert, CPD Director. The City uses a Public Participation Mailing List to disseminate information to special needs groups, minority organizations, as well as other individuals and groups interested in the Consolidated Plan. Applicants for CDBG funding must be federally registered 501(c)(3) or non-profit organizations, governmental entities or educational institutions. If you do not currently receive information and wish to be placed on the mailing list, please contact the City at the address or phone numbers shown below.

City of Altoona  
Department of  
Community Development  
1301 12th Street, Suite 400  
Altoona, PA 16601

Voice: (814) 949-2470  
TDD: 711  
FAX: (814) 949-0372

January 25, 2017

# Man wants help for his homeless assistance role

Adams has made  
it a personal  
mission to help  
those in need

By WILLIAM KIBLER  
wkibler@altoonamirror.com

For years, Ron Adams of Altoona made it a personal mission to provide housing for people who might otherwise be homeless, especially those just released from prison.

In 2001, after falling from a ladder while painting a house, as he lay face-down in a pool of blood and water that had spilled from an ice bag under his cap, he promised God he'd redouble the effort, if he lived.

Although he ended up with a shattered forearm, cracked ribs and a broken nose, he lived — and kept the promise by adding homeless veterans, single mothers and the elderly to those he has tried to help.

In keeping with these efforts, Adams appeared recently at the city's first community meeting in preparation for creation of a plan to spend Altoona's 2017-18 entitlement funds from the federal Department of Housing and Urban Development.

That entitlement includes a \$1.3-million Community Development Block Grant allocation, \$162,000 in income from CDBG loan paybacks and \$188,000 for the HOME Investment Partnership Program.

Adams could use help fixing the concrete on the porch of a building he owns on the 1400 block of First Avenue, where there are six renters — all six of whom might be otherwise homeless, he said.

Adams lives in a building on the 100 block of Second Avenue, where there's also a renter and another renter expected soon, he said.

Adams makes ends meet with his Social Security check, earnings from delivering pizza and rental payments from the two buildings.

He helps his residents where he can.

For example, he drove one to Vermont recently to reconnect with a daughter. He also encourages them to

attend the church where he sometimes preaches.

"They need help," he said.

He sees the difficulties of the people he tries to help in light of his seven years' experience in the military, where he served in Germany, a duty that afforded him glimpses of the poverty and desperation in East Berlin, where there were crosses and plaques commemorating the deaths of those who tried to get over the wall to the west.

That experience "did something to me," he said.

He has been frustrated in a plan to study theology and become a full-fledged pastor, because he'd been divorced more than once — although he has a certificate from the Altoona Bible Institute and has preached as a substitute at the Pleasant Valley Church of Christ, he said.

His renters generally come from the VA homeless program, the Hope Project in Coalport, the Blair County Prison's release program, the Adult Probation and Parole office and the state prison program's probation and parole office.

He could — but would prefer not to — create a non-profit corporation.

It's more efficient to do it the way he's doing it now, he said.

The CDBG program helps pay for decent housing, a suitable living environment and expanded economic opportunity — especially for low- to moderate-income people and those troubled by slum and blight, according to the city's CDBG Manager Mary Johnson.

Seventy percent of CDBG money must go to help low- to moderate-income people.

No more than 30 percent of the money may go to correct slum and blight and urgent needs, no more than 15 percent can go for public service and no more than 20 percent for administration of the program.

The city has used CDBG money in past years to pay for demolition of blighted properties; and — in low- to moderate-income areas — for bike-mounted police, a code officer, repaving and streetscape work and park projects.

Mirror Staff Writer William Kibler is at 949-7038.



**NOTICE OF DISPLAY OF PLANS AND PUBLIC HEARING  
FOR FY 2017 ANNUAL ACTION PLAN, CITY OF ALTOONA, PA**

Page A6 ■ Altoona Mirror

Wednesday, April 5, 2017

Notice is hereby given that the City of Altoona, PA has prepared an Annual Action Plan for FY 2017. In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), these plans will be on public display for a period of 30 days, beginning Wednesday, April 5, 2017 at the following locations:

**Altoona Area Public Library**  
1600 5th Avenue, Altoona, PA 16602

**Altoona City Hall**  
1301 12th Street, Altoona, PA 16601

**Altoona Housing Authority**  
2700 Pleasant Valley, Altoona, PA 16602

These plans will be available for public inspection during normal business hours of operation. Written or oral comments will be accepted until May 5, 2017. Comments may be directed to Mr. Lee C. Slusser, AICP, Director of Community Development, 1301 12th Street, Suite 400, Altoona, PA 16601.

A public hearing will be held on Wednesday, April 12, 2017 at 5:00PM in the City Hall Conference Room of Altoona City Hall. The purpose of the public hearing is to present the FY 2017 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds in the amount of \$1,346,314 plus an estimated \$162,000 of program income and for the use of HOME funds in the amount of \$188,087 and a review of the 5-Year HUD Consolidated Plan. The Altoona City Hall and the City Hall Conference Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Mr. Lee C. Slusser, AICP, Director of Community Development, at (814) 949-2740, to make those arrangements. The City intends to submit these documents to HUD on or before May 15, 2017.

The following CDBG activities are proposed for funding under the FY 2017 Annual Action Plan:

<b>1. Public Services</b>	
Neighborhood Bike Patrol in low/mod areas	\$235,377.00
<b>2. Public Facilities Improvements/Infrastructure Improvements</b>	
Street Reconstruction in low/mod areas	\$250,500.00
<b>3. Housing Rehabilitation</b>	
Single Family Homeowner Rehabilitation	\$346,941.20
<b>4. Clearance/Demolition</b>	
Blighted Property Demolition	\$306,173.00
<b>5. Code Enforcement</b>	
Code Enforcement in low/mod areas	\$67,700.00
<b>6. General Administration</b>	
Housing & Community Development Administration	\$301,662.80

**Total FY 2017 CDBG Funds for Project Activities = \$1,508,314.00**

The following HOME activities are proposed for funding under the FY 2017 Annual Action Plan:

<b>1. Rental Rehabilitation Program</b>	\$129,600.00
<b>2. CHDO- Improved Dwellings for Altoona</b>	\$39,678.30
<b>3. HOME Administration</b>	\$18,808.70

**Total FY 2017 CDBG Funds for Project Activities = \$188,087.00**

The proposed projects are based on the entitlement amounts above. If the City of Altoona receives more or less than the proposed amount, the difference will be added to or deducted from the Single Family Homeowner Rehabilitation Program.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and use of Federal funds under the FY 2015-2019 Five Year Consolidated Plan and the FY 2017 Annual Action Plan.

Written comments or oral comments may be addressed to Mr. Lee C. Slusser, AICP, Director of Planning and Community Development, Finance Department, 1301 12th Street, Suite 400, Altoona, PA 16601. Phone #: (814) 949-2470. Persons with hearing and/or speech impediments may contact the City via 711.



**"REVISED"  
NOTICE OF DISPLAY  
FOR FY 2017 ANNUAL ACTION PLAN, CITY OF ALTOONA, PA**

Notice is hereby given that the City of Altoona, PA has prepared an Annual Action Plan for FY 2017. In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), this revised plan will be on public display for a period of 14 days, beginning Tuesday, June 20, 2017 at the following locations:

**Altoona Area Public Library                      Altoona City Hall**  
1600 5th Avenue, Altoona, PA 16602      1301 12th Street, Altoona, PA 16601

**Altoona Housing Authority**  
2700 Pleasant Valley, Altoona, PA 16602

This revised plan will be available for public inspection during normal business hours of operation. Written or oral comments will be accepted until July 5, 2017. Comments may be directed to Mr. Lee C. Slusser, AICP, Director of Community Development, 1301 12th Street, Suite 400, Altoona, PA 16601. Revised plan will be presented for Altoona City Council's adoption at the July 12, 2017 City Council meeting, Altoona Training Facilities and Council Chambers, 1320 Washington Avenue, Altoona PA 16601.

The following revised CDBG activities are proposed for funding under the FY 2017 Annual Action Plan:

<b>1. Public Services</b>	
Neighborhood Bike Patrol in low/mod areas	\$ 235,337.00
<b>2. Public Facilities Improvements/Infrastructure Improvements</b>	
Street Reconstruction in low/mod areas	\$ 332,173.00
<b>3. Housing Rehabilitation</b>	
Single Family Homeowner Rehabilitation	\$ 346,941.20
<b>4. Clearance/Demolition</b>	
Blighted Property Demolition Program	\$ 306,173.00
<b>5. Code Enforcement</b>	
Code Enforcement in low/mod areas	\$ 67,700.00
<b>6. General Administration</b>	
Housing & Community Development Administration	\$ 301,662.80
<b>Total FY 2017 CDBG Funds for Project Activities</b>	<b>= \$1,589,987.00</b>

The following HOME activities are proposed for funding under the  
FY 2017 Annual Action Plan:

<b>1. Rental Rehabilitation Program</b>	\$ 129,600.00
<b>2. CKDO- IDA Woodrow Wilson Gardens Parking Lot Upgrade</b>	\$ 44,586.00
<b>3. HOME Administration</b>	\$ 19,354.00
<b>Total FY 2017 HOME Funds for Project Activities</b>	<b>= \$ 193,540.00</b>

The proposed projects are based on the CDBG entitlement of \$1,427,987.00 plus \$162,000.00 of program income and the HOME entitlement of \$193,540.00. Program Year 2017 begins July 1, 2017 through June 30, 2018.

City of Altoona, PA  
Program Year 2017  
Annual Action Plan



## **Citizen Participation Contact List**

# 2017 ANNUAL ACTION PLAN CONTACT LIST

ORGANIZATION	CONTACT	TELEPHONE	EMAIL
<b>Key City Staff/Departments</b>			
Department of Planning & Community Development	Lee C. Slusser	(814) 949-2470	planning@altoonapa.gov
Public Works	Nathan Kissell	(814) 949-2446	nkissell@altoonapa.gov
Police Chief	Janice Freehling	(814) 949-2489	jfreehling@altoonapa.gov
Fire Chief	Mike Tofano	(814) 949-2529	mtofano@altoonapa.gov
School District	Thomas Otto	(814) 946-8350	totto@aasdc.com
City Clerk	Linda M. Rickens	(814) 949-2486	cityclerk@altoonapa.gov
Code Enforcement	John Plouse	(814) 949-2456	jplouse@altoonapa.gov
Department of Accounts and Finance	Omar Strohm	(814) 949-2439	ostrohm@altoonapa.gov
City Solicitor	Larry C. Clapper	(814) 946-4391	lclapper@ghscoslaw.com
Information Technology	Victor Curfman	(814) 949-2536	vcurfman@altoonapa.gov
AMTRAN (Public Transportation)	Eric Wolf	(814) 944-4074	ericwolf@amtran.org
Blair County Historical Society	Joseph A. DeFrancesco	(814) 942-3916	director@blairhistory.org
Altoona Parking Authority	Patrick Miller	(814) 944-6113	patm@abcdcorp.org
<b>Elected &amp; Public Officials</b>			
Mayor & City Council	Matt Pacifico	(814) 949-2486	council@altoonapa.gov
City Manager	Marla Marcinko	(814) 949-2408	manager@altoonapa.gov
<b>Housing Agencies/Organizations</b>			
Altoona Housing Authority Board	Robin Beck	(w) (814) 944-0884	rbeck@unitedwayofblaircounty.org
Altoona Housing Authority Staff/Section 8 Pub. Housing	Cheryl Johns	(814) 949-2000	Cheryl.Johns@altoonahousing.org
Assisted Living-Center for Nurse Care Altoona	Chrissy Dambeck	(814) 946-2700	cdambeck@grane.com
HUD Assisted Housing Providers	Marj Kashella	(814) 946-0603	mkashella@calibreapartments.com
Housing Counseling Services - Bl. Co Community Action	Ms. Billie Egan	(814) 946-3653	billie.egan@blaircap.org
CHDO - Improved Dwellings for Altoona (IDA)	Michelle Peterson	(814) 944-9466	mpeterson@improved-dwellings.org
Blair Senior Services	Steve Williamson	(814) 946-1235	swilliamson@blairsenior.org
Habitat for Humanity	Kathy Spade	(814) 943-3480	hffbc@verizon.net
<b>Homeless Agencies and Providers</b>			
Home Nursing Agency Community Services	Diana Packech	(814) 943-0414	DPACKECH@HOMENURSINGAGENCY.com
Blair County Community Action	Sergio Carmona	(814) 946-3651	sergio.carmona@blaircap.org
Family Services, Inc.	Lisa Hann	(814) 944-3583	Lhann@familyservicesinc.net



Skills of Central PA	Kristen Luciano	(814) 944-4519 x 331	<a href="mailto:kluciano@skillsgroup.org">kluciano@skillsgroup.org</a>
Altoona Veterans Association	Ginny Vayda	(814) 943-8164	<a href="mailto:virginiavayda@va.gov">virginiavayda@va.gov</a>
<b>Social Service Agencies</b>			
Altoona Area Public Library	Adrienne Brown	(814) 946-0417 ext. 136	<a href="mailto:abrown@altoonalibrary.org">abrown@altoonalibrary.org</a>
Family Services, Inc.	Lisa Hann	(814) 944-3583	<a href="mailto:Lhann@familyservicesinc.net">Lhann@familyservicesinc.net</a>
Blair County Mental Health- Dept of Social Services	James Hudack	(814) 693-3023	<a href="mailto:jhudack@blairco.org">jhudack@blairco.org</a>
Blair County Drug and Alcohol Services	Judy Rosser	(814) 381-0921	<a href="mailto:jrosser@blairdap.org">jrosser@blairdap.org</a>
Skills of Central PA	Kristin Luciano	(814) 944-4519 x 331	<a href="mailto:kluciano@skillsgroup.org">kluciano@skillsgroup.org</a>
Salvation Army	Captain Rodnee Williams	(814) 946-3645	<a href="mailto:rodnee.williams@use.salvationarmy.org">rodnee.williams@use.salvationarmy.org</a>
Child Advocates of Blair County Child Care	Erica Peterson	(814) 946-5247	<a href="mailto:epeterson@cabc-bchs.org">epeterson@cabc-bchs.org</a>
Lilly Pond Child Care Services	Emily Freidhof	(814) 943-8177	<a href="mailto:efreidhof@kidsfirstblair.org">efreidhof@kidsfirstblair.org</a>
Central Blair Recreation Commission	Mike Hofer	(814) 949-2233	<a href="mailto:hofer@cbrcparks.org">hofer@cbrcparks.org</a>
Gloria Gates Memorial Foundation	Toni Bilik	(814) 949-8838	<a href="mailto:director@ggmf.org">director@ggmf.org</a>
<b>Fair Housing Organizations</b>			
Fair Housing Advocates - Catholic Charities	Jean Johnstone	(814) 944-9388	<a href="mailto:johnstone@dioceseal.org">johnstone@dioceseal.org</a>
NAACP	Donald Witherspoon	(814) 942-1126	<a href="mailto:DEW2312@yahoo.com">DEW2312@yahoo.com</a>
Self-Determination Housing Project of PA Inc.	Howard Ermin	(814) 502-4448	<a href="mailto:howard@sdhp.org">howard@sdhp.org</a>
Blair/Clearfield Assoc. for the Blind & Visually Impaired	Gloria Pattie	(814) 944-2021	<a href="mailto:bcabgloria@verizon.net">bcabgloria@verizon.net</a>
Center for Independent Living	George Palmer	(814) 949-1905	<a href="mailto:GAPalmerIII.ciscpa@gmail.com">GAPalmerIII.ciscpa@gmail.com</a>
Operation Our Town, Inc. (OOT)	Shawna Hoover	(814) 296-8730	<a href="mailto:OOT@lsfiore.com">OOT@lsfiore.com</a>
Blair County Human Relations	Ron Miller		<a href="mailto:ronald1944.1@verizon.net">ronald1944.1@verizon.net</a>
Landlord Association	William Kitt	(814) 695-2138	<a href="mailto:bvproperties@hotmail.com">bvproperties@hotmail.com</a>
Blair/Beford Builders Association	John Degenhardt	(814) 693-9710	<a href="mailto:info@blairbedfordbuilders.com">info@blairbedfordbuilders.com</a>
Local Housing Option Team (LHOT)	Luann Rabenstein	(814) 693-3046 x1482	<a href="mailto:lrabenstein@blairco.org">lrabenstein@blairco.org</a>
PA Eastern COC/Local contact	Sergio Carmona	(814) 946-3651	<a href="mailto:sergio.carmona@blaircap.org">sergio.carmona@blaircap.org</a>
<b>Economic Development Agencies</b>			
Chamber of Commerce	Joe Hurd	(814) 943-8151	<a href="mailto:jhurd@blairchamber.com">jhurd@blairchamber.com</a>
Altoona Redevelopment Authority Board	Donald Devorris	(814) 949-8280	<a href="mailto:kwagner@blaircompanies.com">kwagner@blaircompanies.com</a>
<b>Faith-Based Institutions</b>			
Altoona Bible Church	Linda	(814) 942-2131	<a href="mailto:altoonabible@ltoonabible.org">altoonabible@ltoonabible.org</a>
Cornerstone Fellowship	Pastor Steve Olivieri	(814) 942-4003	<a href="mailto:runninman2005@yahoo.com">runninman2005@yahoo.com</a>
Mount Carmel Rectory	Father Frank Scornaienchi	(814) 942-8501	<a href="mailto:olmc806@aol.com">olmc806@aol.com</a>
Abundant Life Assembly of God	Walt Smith	(814) 942-6650	<a href="mailto:smithroshill@gmail.com">smithroshill@gmail.com</a>
Our Lady of Fatima	Father Zatalava	(814) 942-0371	<a href="mailto:oloffio@hotmail.com">oloffio@hotmail.com</a>

Sovereign Grace Chr-CENTRAL PA	Tom Kurtz	(814) 949-5940	tomkurtz@sovgracepa.org
Twenty-Eighth Saint Church Brethren	Brian Brumbaugh	(814) 946-0098	altoona28stcob@verizon.net
Pleasant Valley Assembly of God	Karen Maher	(814) 944-1948	kmaher@pvag.org
Riggles Gap Bible Church	Riggles Gap BC	(814) 946-3376	rigglesbgc@verizon.net
Sacred Heart Formation Center	Msgr. Stanley Carson	(814) 943-8553	sacredheart511@verizon.net
St. Mary's Rectory	Msgr. Stein	(814) 942-2416	StMaryaltoona@dioceseai.org
Christ Community UMC	Connie Loose -Secretary	(814) 942-9504	ccumc@outlook.com
Simpson Temple United Parish	Patty Jo	(814) 942-0840	simpson temple@atlanticbbn.net
Cathedral of the Blessed Sacrament	Msgr. Robert C. Mazur	(814) 944-4603	altocathedral@dioceseai.org
Hope Community Church	Tammy Gray	(814) 381-7020	tgray@atlanticbb.net
Juniata United Methodist Church	Pastor Brent Salsgiver	(814) 942-6065	juniataumc@atlanticbbn.net
Altoona Restoration Church of God	Pastor Jeff Suhoney	(814) 941-2773	cog911@atlanticbbn.net
Catholic Charities	Jean Johnstone-Director	(814) 944-9388	jjohnstone@dioceseai.org
Mt. Zion Baptist Church	Minister Ruth S. Moore	(717) 805-4901	mtzionaltoona@verizon.net
True Worship Fellowship	Katina Curry	(814) 889-5043	trueworship832@yahoo.com



City of Altoona, PA  
Program Year 2017  
Annual Action Plan



## **City Council Resolution**

RESOLUTION No. 0055-17

adopting the 2017 Housing and Urban Development (HUD) Action Plan for Community Development Block Grant (CDBG) and HOME Investment Partnership Programs and authorizing the City Manager to execute all documents and certifications and the City Clerk to attest to same and to file appropriate statements, certifications and meeting minutes with the Department of Housing and Urban Development.

Roll Call	Yeas	Nays
Butterbaugh	✓	
Cacciotti	✓	
Cagle	✓	
Haire	✓	
Jordan	✓	
Neugebauer	✓	
Mayor Pacifico	✓	
	7	0

Adopted 'JUL 12 2017

  
Mayor

'JUL 12 2017

Date Signed

Attest:   
City Clerk

'JUL 12 2017

Date Recorded

## RESOLUTION

Resolved by the Council of the City of Altoona, Pennsylvania, that

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance Community Development Block Grant (CDBG) Programs approved in accordance with the provisions of this Title, specifically for programs where the projected use of funds has been developed so as to give maximum feasible priority to activities that will carry out one of the broad national objectives of (1) benefit to low/moderate income families, or (2) aid in the prevention or elimination of slums or blight, or (3) meet other Community Development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community and other financial resources are not available to meet these needs; and

WHEREAS, under the National Affordable Housing Act of 1990, the Secretary of the U.S. Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance HOME Investment Partnerships Programs approved in accordance with the provisions of this Act, specifically to expand the supply of decent, affordable housing, primarily rental housing; and

WHEREAS, under regulations of the U.S. Department of Housing and Urban Development, entitled *Consolidated Submissions for Community Planning and Development Programs*, (24 CFR Part 91; Federal Register Vol. 60, No. 3, January 5, 1994), the planning and application processes for the CDBG and HOME Programs, have been consolidated into a single annual submission; and

WHEREAS, the City of Altoona has furnished citizens with required information concerning the consolidated planning and application process, has developed and made available in accordance with its Citizen Participation Plan the City of Altoona's 2017 HUD Action Plan, has held two public hearings, and has taken into consideration all comments and views received;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Altoona;

THAT the attached submission, to be known as the 2017 *HUD Action Plan*, is hereby in all respects approved, and

THAT the Community Development Department is hereby directed to submit said document, along with the accompanying Certifications and any other necessary documentation to the Department of Housing and Urban Development, and

THAT the City Clerk is hereby directed to file a copy of said documents along with the accompanying Certifications with the minutes of this meeting.

## RESOLUTION

Resolved by the Council of the City of Altoona, Pennsylvania, That

Adopting the 2017 HUD Action Plan for Community Development Block Grant and HOME Investment Partnership Programs and authorizing City Manager, Marla P. Marcinko to execute all documents and certifications and the City Clerk to file appropriate statements, certifications and meeting minutes to the Department of Housing and Urban Development.

City of Altoona, PA  
Program Year 2017  
Annual Action Plan

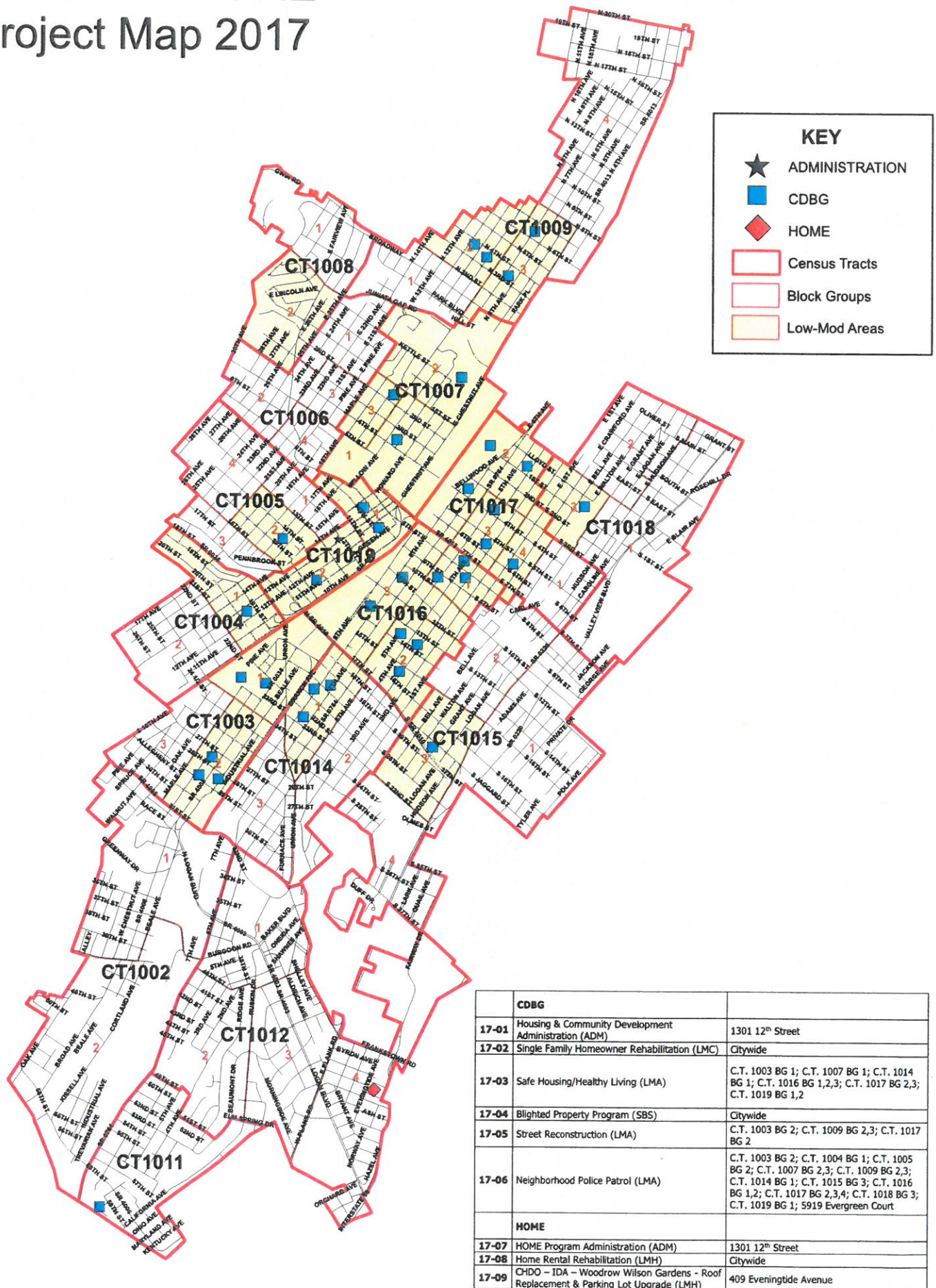


**Budget Worksheet**  
**Low/Moderate Income Map w/**  
**Project Locations**



	A	B	C	D	E	F	G
1	CITY OF ALTOONA HOUSING & COMMUNITY DEVELOPMENT ENTITLEMENT PROGRAM						
2	FISCAL YEAR STARTING JULY 1, 2017 THROUGH JUNE 30, 2018						
3							
4							
5			<b>P.S. Calculation</b>				
6	2017 CDBG Entitlement	\$ 1,427,987.00	\$ 1,427,987.00				
7	Est. FY 2017 Program Income	\$ 162,000.00					
8	FY 2016 Program Income		\$ 253,352.47				
9	Subtotal	\$ 1,589,987.00	\$ 1,681,339.47				
10	Plan & Admin. 20%	\$ (317,997.40)					
11	CDBG Total	\$ 1,271,989.60					
12	HOME	\$ 193,540.00					
13							
14	<b>CDBG PROGRAM</b>						
15		<b>Low/ Mod</b>	<b>Public Service</b>	<b>Slum &amp; Blight</b>	<b>Plan &amp; Admin</b>		
16	change as needed	Min 70% of B-11	Max 15% of C-9	Max 30% of B-11	Max 20% of B-9		
17	Project Name	\$ 890,392.72	\$ 252,200.92	\$ 381,596.88	\$ 317,997.40		
18							
19	<b>HIGH PRIORITY PROJECTS</b>						
20							
21	<b>HOUSING</b>						
22	Single Family Rehabilitation Program	\$ 346,941.20					
23							
24	<b>CLEARANCE</b>						
25	Demolition Program			\$ 306,173.00			
26							
27	<b>CODE ENFORCEMENT</b>						
28	Safe Housing/Healthy Living Program	\$ 67,700.00					
29							
30	<b>PUBLIC IMPROVEMENTS</b>						
31	Street Reconstruction	\$ 332,173.00					
32							
33	<b>PUBLIC SERVICES</b>						
34	Neighborhood Police Bike Patrol		\$ 235,337.00				
35							
36	<b>ADMINISTRATION-PLANNING MANAGEMENT</b>						
37	CDBG Administration-Fair Housing Admin				\$ 301,662.80		
38							
39							
40							
41							
42							
43	CDBG Total	\$ 746,814.20	\$ 235,337.00	\$ 306,173.00	\$ 301,662.80		
44							
45	B44+ C44 = total low/mod benefit	\$ 982,151.20					
46		77.21%	14.00%	24.07%	18.97%		
47							
48	Calc. Check B44+C44+D44+E44=B9	\$ 1,589,987.00					
49							
50							
51							
52							
53	<b>HOME PROGRAM</b>	<b>ADMIN</b>	<b>CHDO</b>	<b>PROJECTS</b>			
54		Max 10% of B13	Min 15% of B13	No limitations			
55		\$19,354.00	\$ 29,031.00				
56							
57	Administration	\$ 19,354.00					
58	Rental Rehabilitation Program	\$ 129,600.00					
59	IDA-Woodrow-Wilson Parking Lot Imp.		\$ 29,031.00	\$ 15,555.00			
60							
61	<b>HOME TOTALS</b>	\$ 148,954.00	\$ 29,031.00	\$ 15,555.00			
62							
63	<b>HOME GRAND TOTAL</b>	\$ 193,540.00					
64							

# CDBG and HOME Project Map 2017



City of Altoona, PA  
Program Year 2017  
Annual Action Plan



## **Standard Form 424 Certifications**



**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

**\* 3. Date Received:**

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Altoona, Pennsylvania

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

23-6001899

\* c. Organizational DUNS:

9690352030000

**d. Address:**

\* Street1:

1301 12th Street, Suite 400

Street2:

\* City:

Altoona

County/Parish:

Blair

\* State:

PA: Pennsylvania

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

16601-3490

**e. Organizational Unit:**

Department Name:

Dept. of Community Development

Division Name:

Community Development

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Mr.

\* First Name:

Lee

Middle Name:

C.

\* Last Name:

Slusser

Suffix:

Title:

Community Development Director

Organizational Affiliation:

\* Telephone Number: 814-949-2470

Fax Number: 814-949-0372

\* Email: lslusser@altoonapa.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Dept. of Housing & Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

NOTICE: CPD-16-18

\* Title:

Guidance on Submitting Consolidated Plans and Annual Action Plan for Fiscal Year (FY) 2017

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Program for the City of Altoona, Pennsylvania, Program Year 2017

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

9th PA

\* b. Program/Project

9th PA

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2017

\* b. End Date:

06/30/2018

**18. Estimated Funding (\$):**

\* a. Federal

1,427,987.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

162,000.00

\* g. TOTAL

1,589,987.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Marla

Middle Name:

P.

\* Last Name:

Marcinko

Suffix:

\* Title:

City Manager

\* Telephone Number:

814-949-2408

Fax Number:

814-949-2411

\* Email:

manager@altoonapa.gov

\* Signature of Authorized Representative:



\* Date Signed:

7/13/17

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

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**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

23-6001899

**\* c. Organizational DUNS:**

9690352030000

**d. Address:**

**\* Street1:** 1301 12th Street, Suite 400

**Street2:**

**\* City:** Altoona

**County/Parish:**

Blair

**\* State:**

PA: Pennsylvania

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:** 16601-3490

**e. Organizational Unit:**

**Department Name:**

Dept. of Community Development

**Division Name:**

Community Development

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mr.

**\* First Name:**

Lee

**Middle Name:**

C.

**\* Last Name:**

Slusser

**Suffix:**

**Title:** Community Development Director

**Organizational Affiliation:**

**\* Telephone Number:** 814-949-2470

**Fax Number:** 814-949-0372

**\* Email:** lslusser@altoonapa.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Dept. of Housing & Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-239

CFDA Title:

HOME Investment Partnership Program

**\* 12. Funding Opportunity Number:**

NOTICE: CPD-16-18

\* Title:

Guidance on Submitting Consolidated Plans and Annual Action Plan for Fiscal Year (FY) 2017

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

HOME Investment Partnership Program for the City of Altoona, Pennsylvania, Program Year 2017

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="193,540.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="193,540.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number: Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed:

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.


**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

7/13/17  
Date

City Manager

Title



## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2017 [a period specified by the grantee of one two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

7/13/17  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title


## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

7/13/17  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.